



## **Request for City Council Committee Action from the Information Technology Department**

Date November 8, 2013

To: The Honorable Betsy Hodges, Chair, Ways and Means Committee

Subject: Extend and increase contract with Novarum, Inc. to continue the roaming WiFi system.

Recommendation Authorize proper City officials to:  
a) Extend contract C-28422 with Novarum Inc. for an additional three years, through October 2016 for the roaming WiFi system;  
b) Increase the contact by \$50,000 for a new total not to exceed \$410,000.

Prepared by Elise Ebhardt, Interagency Coordinator, 673-2026

Submitted by Otto Doll \_\_\_\_\_, 673-3633  
Chief Information Officer

Approved by Paul Aasen \_\_\_\_\_  
City Coordinator

Presenter in Committee Otto Doll

Policy Review Group ☒ Not Applicable

Permanent Review Committee (PRC) Approval ☒ Approved October 24, 2013

Prior Directives:  
September 24, 2010: authorized to execute a three (3) year contract with Novarum, Inc. for an amount not to exceed \$360,000, to provide roaming WiFi capabilities for the City's mobile workforce.

Financial Impact: None. No additional appropriation required.

**Financial Impact** (Check those that apply)

- ☒ No financial impact (If checked, go directly to Background/Supporting Information)
- ☐ Action requires an appropriation increase to the Capital Budget
- ☐ Action requires an appropriation increase to the Operating Budget

- |   |
|---|
| <input type="checkbox"/> Action provides increased revenue for appropriation increase                                   |
| <input type="checkbox"/> Action requires use of contingency or reserves   |
| <input type="checkbox"/> Other financial impact (Explain):  |
| <input checked="" type="checkbox"/> Request provided to department's finance contact prior to the Committee Coordinator |

### **Background/Supporting Information**

In 2010 the City issued a Request for Proposals (RFP) for a system that would provide roaming WiFi capabilities for the City's mobile workforce. As a result of the RFP process, the IT Department entered into a three-year contract with Novarum Inc. (C-28422). The roaming system uses the City/USIW Wireless Minneapolis network and detects when a laptop or computing device changes proximity from one radio node to another. When the change occurs, the system establishes connectivity to the next closest node providing a seamless transition between nodes for mobile workers in City vehicles. Regulatory Services, Public Works and Police are the primary City Departments using the roaming WiFi system.

IT would like to extend the contract with Novarum for an additional three years, through October 2016 and increase the contract by \$50,000. The new total contract value will not exceed \$410,000. The specific services in the contract include support and maintenance of the roaming WiFi system along with customized hardware, software, firmware, and cabling for optimal roaming performance.

This request was approved by the Permanent Review Committee on October 24, 2013.

### **Request for Approval**

IT requests authorization for proper City officials to:

- a) Extend contract C-28422 with Novarum Inc. for an additional three years, through October 2016 for the roaming WiFi system;
- b) Increase the contact by \$50,000 for a new total not to exceed \$410,000.

Funding for the contract extension is included in the existing IT allocation model. No additional appropriation is required.